

1105487

~~1105877~~

31/12/11

**Animals in Distress (Torbay and Westcountry)
Company Limited by Guarantee
Annual Report**

Year Ended 31 December 2011

CHARITY COMMISSION
FIRST CONTACT
24 JUL 2012
RECEIVED

Company Registration Number 05171505
Charity Number 1105487

AP

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Financial Statements

Year Ended 31 December 2011

Contents	Page
Members of the Board and professional advisers	1
Chairman's Report	2
Trustees' Annual Report	3
Independent Auditor's Report to the Members	10
Statement of Financial Activities (Incorporating the <i>income and expenditure account</i>)	12
Balance Sheet	13
Notes to the Financial Statements	14
The following pages do not form part of the financial statements	
Detailed Statement of Financial Activities	24

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Members of the Board and Professional Advisers

Registered Charity Name	Animals in Distress (Torbay and Westcountry)
Charity Number	1105487
Company Registration Number	05171505
Registered Office	Biltor, Edgelands Lane Ipplepen Newton Abbot TQ12 5UF
Trustees	D J Reid (President) R Brand A Nicholson (Chairman) G Gooding J Goodwin P Walmsley R Spink M White
Secretary	D J Reid
Chief Executive	G Wright
Auditor	Francis Clark LLP Chartered Accountants & Statutory Auditor Sigma House Oak View Close Edginswell Park Torquay TQ2 7FF
Bankers	Lloyds TSB Bank plc 221 St Marychurch Road St Marychurch Torquay Devon TQ1 4NB
Solicitors	Boyce Hatton Torquay

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Chairman's Report

Year Ended 31 December 2011

Animals in Distress have succeeded in taking in, caring for and re-homing more animals in 2011 than the previous year. We have achieved this despite, the current economic climate, the challenges presented by moving our Head Office to the Rescue Centre, key staff on maternity leave, the development of staff into new managerial roles and the continuing re-development of the Rescue Centre site.

The need for our services is as great as ever and we continue work with other charities, health authorities, local government and others. All our work is supported by charitable contributions and fund raising activities, we receive no central or local government funding.

Our financial situation has continued to improve each year and this continues to be the case in 2011. We have been fortunate in receiving some generous legacies but income from these is down on last year. This is of concern, but the charity strives to reduce our reliance on them, by developing more sustainable income streams. Much of this improvement is due to the income generated by our shops. The opening of our Preston shop in June, bringing our total to 10, has enhanced our shop portfolio and increased our profits.

The organisational changes during 2011 have settled down well with the move of our Head Office to the Rescue Centre being completed in March. The benefits of this soon became apparent. The staff restructures created new management positions and managers continue to successfully develop into these roles.

Our treasurer Rose Stiles left us in January. Rose was a tower of strength and a valuable member of the team. Her authority and experience was particularly crucial during the charity's recent management re-structure and the move of our Head Office. Her control of our finances and indefatigable pursuit of the best interest rates kept us on a sound financial footing. Fortunately she continues her long and happy association with us as a member of the charity and a frequent supporter of our events.

In May we were joined by Michael White as Trustee and chairman of our Finance Committee. Michael is a Chartered Accountant with his own practice in Newton Abbot specialising in providing professional services and training to the charity sector. It is our good fortune that he brings a great deal of knowledge and experience to the board.

I would like to take this opportunity to thank the trustees for their advice and support throughout the year but particularly during the challenging times of the restructure. Their hard work in achieving the current success of the charity is recognised and appreciated. On their behalf, I would also like to thank our staff, at all levels, for their commitment to our aims and their dedication, often in emotionally testing circumstances. Equally our thanks must also go to our volunteers, without whom we we could not carry out our work; we are blessed in having a very committed, enthusiastic and supportive volunteer team. Finally, on behalf of the animals in our care, thanks to all those who supported us with donations of money, goods, services or publicity over the year.

A G (Nick) Nicholson
Chairman



Honey was a Shar Pei found abandoned and tied to a tree, after two days she was discovered and brought to us by a member of the public. She was found to be suffering from a very bad case of mange. After treatment in our special care unit we see her well on the way to recovery with her new owner. She has now completely recovered and a very happy dog.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report

Year Ended 31 December 2011

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 December 2011.

Reference and Administrative Details

Reference and administrative details are shown in the schedule of members of the board and professional advisers on page 1 of the financial statements.

The Trustees

The trustees who served the charity during the period were as follows:

D J Reid (President)
R Stiles (Treasurer)
R Brand
A Nicholson (Chairman)
G Gooding
J Goodwin
P Walmsley
R Spink
M White

M White was appointed as a trustee on 27 May 2011.

R Stiles (Treasurer) resigned as a trustee on 18 January 2011.

Structure, Governance and Management

Governing Document

Animals In Distress (Torbay and Westcountry) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 4 July 2004. It is registered as a Charity with the Charity Commission.

There is one class of member. The maximum number of members is 20 or such numbers as the members decide. The first members were the subscribers to the Memorandum, further members are such individuals or organisations as appointed by the Trustees. There are currently eight members, each of whom is liable to contribute £10 in the event of the Charity winding up.

Appointment of Trustees

As set out in the Articles of Association, the first Trustees were the subscribers to the Memorandum. Additional Trustees may be appointed by the Charity in a general meeting or by the other Trustees. A trustee must be aged 18 or over, must be a member of the Charity and must not be disqualified by virtue of provisions of the Charities or Companies Acts. The number of Trustees may not be less than three, but is not subject to a maximum.

At the annual general meeting, one third of the Trustees must retire. The Trustees to retire shall be those who have been longest in office since their last appointment.

Trustee Induction and Training

New Trustees undergo an induction to brief them on their legal obligations under Charity and Company law, the content of the Memorandum and Articles of Association, the Committee and the decision making process, the business plan and the recent financial performance of the Charity. During their induction, the trustee will spend time with the Chief Executive and with the Rescue Centre Management in order to familiarise themselves with the day to day running of the Charity. Ongoing training is given as appropriate to their position.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year Ended 31 December 2011

Organisation

The board of Trustees administers the Charity and meets every two months. A Financial committee meets every other month, the Fundraising committee every three months and the Shop Managers' committee every two months. All committees are attended by one or two Trustees and also the Chief Executive.

The Chief Executive is appointed by the Trustees to manage the day-to-day operations of the Charity. To facilitate effective operating, the Chief Executive has written terms of delegation approved by the Trustees for operational matters including finance and employment.

Related Parties

The "new" charity (charity number 1105487) incorporated the tangible and intangible assets of the original ("old") charity, Animals In Distress (Torbay and Westcountry) (charity number 900234) on 31 October 2004. The only excluded assets were future bequests, cash at bank and the benefit of any insurance claims.

Risk Management

The Trustees actively review the major risks the Charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks faced by the Charity and confirm that they have established systems to mitigate the significant risks. A comprehensive review of risk management is under way.

Reserves

The charity has sought to separate those unrestricted reserves that are made up of its long-term freehold property from those that are freely available for its general purposes. As well as providing a more informed view of the overall reserves it enables a more realistic assessment to be made of the charity's strategy with regard to their level and future deployment.

The so called free reserves are then demarcated into separate categories that accord with the charity's medium and long-term plans. This acknowledges and takes account of the fact that large scale capital projects require 'saving up for' over many years. The balancing general reserve recognises that it is extremely difficult to predict income from legacies and a reserve level has therefore been set at approximately 12 months of average legacy funded expenditure.

It is anticipated that the charity's investment policy will match the spending and reserves policy.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year Ended 31 December 2011

Objectives and Activities

The objectives of the Charity are:

- to benefit the public by promoting the welfare of domestic animals in distress, primarily within Torbay and surrounding areas, and
- to alleviate pain, suffering and distress in such animals.

Torbay and surrounding areas are the primary areas of operation, but the Charity may operate more widely in England and Wales if the need arises.

The objectives are limited to those of a strictly and exclusively charitable nature.

The strategies employed to achieve the Charity's objectives are in the mission statement, as follows:

- to care and nurture any unwanted domestic pet that is brought to the Charity, providing it is suitable for re-homing and there is accommodation available at the Rescue centre,
- to provide shelter, food, exercise and veterinary care for the animals in the Charity's charge,
- never to put an animal to sleep unless on the advice of a veterinary surgeon,
- to find suitable homes for animals on the basis of a reasonable home check or such similar precaution as is deemed necessary,
- never to re-home a dog or cat without prior examination by the Charity's contracted veterinary surgeon, and
- at all times to show respect, understanding and courtesy to the Charity's user groups together with an inherent sense of duty and helpfulness.

Our care is open to all regardless of an individual's background or circumstances, the welfare of the animal is the primary concern of the Charity, not where or from whom the animal comes or is going to. This includes the fostering of animals, when an animal has a chronic health issue requiring ongoing veterinary treatment which the Charity pays for regardless of the individual's financial circumstances.

The activities carried out during the course of the year (as set out in the following section) demonstrate the level of trustee and management commitment in ensuring that the charity delivers real and tangible benefit to the public in all of its operations and thereby meets the public benefit requirements as set out by the Charity Commission in both spirit and word.

Use of Volunteers

The charity is fortunate to benefit from an invaluable contribution made by volunteers. The Charity utilises volunteers in most aspects of its work including raising funds and working in the shops and at the Rescue Centre. The volunteers contributed at least 65,000 hours to the charity in the year.

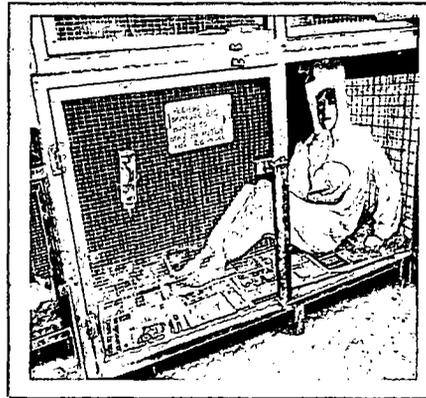
The Charity considers the recruitment of volunteers in the same way as staff and carries out a thorough administrative process in their selection.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year Ended 31 December 2011

Achievements and Performance



The principal aim of our charity, and where we demonstrate our public benefit, is to take in, care for and re-home unwanted or abandoned pets in South Devon. In 2011 the charity re-homed 577 animals from our rescue centre. This included 187 dogs, 276 cats and 114 rabbits and guinea pigs. We re-homed 17 dogs, 5 cats and 6 rabbits through our foster scheme. The list of animals waiting to come into the centre peaked at 199 animals during the summer. This was a matter of grave concern to the charity and perhaps reflects the current economic situation. Every effort is made to prioritise the animals in the most need balanced with those with a realistic chance of re-homing.

The development of the Rescue Centre site continues. As a condition of the grant of planning permission we were required to review our drainage and sewage arrangements. The disposal and dispersal of surface water and waste matter at the Rescue Centre has been an ongoing problem for many years as there is no mains sewer or drainage in the area. Due to the poor porosity of the soil a new system of soakaways had to be installed under our field. The resulting improvement of conditions this winter has been marked. A new reed bed was installed to replace the septic tanks which did not have the capacity to cope and required frequent and expensive emptying. A new reed bed system was then built at the bottom of the new field. This new reed bed deals with the entire human and dog waste in a natural way, breaking down the waste without artificial additives. The reed bed also creates a wonderful area for wildlife, in a protected area which greatly enhances the environmental credentials of the site and benefits the local area.

The head office move from Reddenhill Road to the rescue centre was completed in March. The original accommodation was converted to create a self-contained flat, three offices including a meeting room, a dispensary and a bed-sit for occasional use when someone else was required to stay overnight. All Trustee meetings can now be held on site. The telephone system was updated so that only one number is used for both the rescue centre and head office.

The old head office site on the first floor of our Reddenhill Road shop was converted back to a domestic flat, which has been rented out for £600 per month. Now, with a long term tenant in the flat, this asset produces a regular monthly income for the Charity.

Despite invasive re-development work the charity held some fundraising events at the Rescue Centre including:

	Sum raised
	£
Green Ears Day	5,200
Amateur Dog Racing	1,400
Easter Dog Trail	890

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report *(continued)*

Year Ended 31 December 2011

The following external events were held:

	Sum raised £
Auction evening at Dainton Golf Club	3,700
Quiz night in Marldon	1,250
Christmas Fayre at the Palace Hotel	3,900
Concert at the Berry Head Hotel	780

A number of street and supermarket collections took place. Also various fundraising activities initiated by our staff and volunteers. All of our fundraising was only made possible by the hard work and support of our volunteers.

The managers occupying the new positions created from the previous year's re-structure have settled in well. Two key members of staff, the Kennel Manager and the Area Shop Manager, went on maternity leave during the year. Their temporary replacements both covered and enhanced the roles, resulting in renewed focus in both areas. The two other new managers have developed their roles well, including the development of the assistant managers' roles.

The Charity's shops continue to perform well. The addition of our new shop in Preston, in July, has proved very successful with the shop generating a profit within the first year. The shops have, through careful management and prudent cost control generated more net profit in 2011 than ever before, greatly aiding the work of the Charity. A successful link with South Devon College was established leading to several shop staff working towards NVQs and adding to their personal development.

The management continues to:

- Ensure that the animals in our charge receive the highest levels of care possible.
- Develop the Rescue Centre for the benefit of the animals in our care.
- Raise the profile of the charity through all branches of the media.
- Employ and train staff, including volunteers, who will continue to keep the welfare of animals as their key objective.



Major found abandoned and malnourished unable to even sit down



After treatment at our Rescue Centre – now happily re-homed

Financial Review

The performance for 2011 was a satisfactory one producing a surplus of £30,606; the primary difference from earlier years was the reduction in legacy income. The variable nature of legacies and the impact that this may have on the charity's ongoing activities forms an important part of its policy on reserves.

Shop income for the year was very satisfactory rising by over 15% to £481,887 while at the same time relevant costs only rose by 6.5%. The performance augurs well for 2012 and the mid-term future beyond.

The investment in the reed beds at the rescue centre demonstrates the charity's environmental agenda as well as its efforts to reduce costs. The intention of the reed beds were to process our waste and although the capital costs amounted to £44,000 it is estimated that savings in waste collections will be of such significance to pay back the initial outlay in 7 years.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report *(continued)*

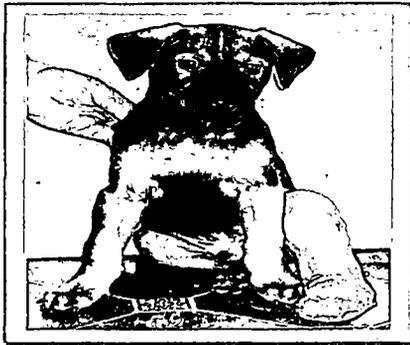
Year Ended 31 December 2011

Plans for Future Periods

The Charity will continue in its public benefit work. Such as the re-homing abandoned pets, offering advice and guidance to the public on pet ownership. Financial support will continue to be offered, as appropriate, to those in need of help with their veterinary bills. The Charity will continue to work with schools and other youth organisations to educate young people on responsible pet ownership.

The Charity intends to review and develop its guidelines and policies to enable as many animals as possible to be re-homed; by working with organisations such as the Association of Cats and Dog Homes and to help formulate best practice in conjunction with similar organisations. In the public interest we will also continue to work with statutory and voluntary organisations whenever pets are involved.

The rescue centre re-development will continue through 2012 with work on a new building to house all the rabbits and guinea pigs starting in February 2012. The existing wooden structure is in a very poor condition. With a purpose built structure, our aim is to be able to re-home more rabbits and guinea pigs. With many charities no longer taking in rabbits the need is great. The next stage of the re-development is a new cattery complex which will be reviewed during 2012.

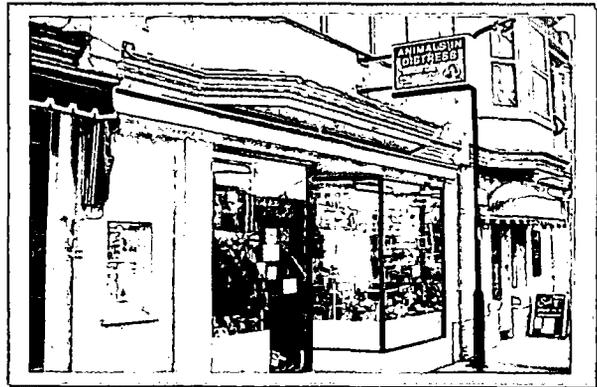


Our veterinary contract will change in 2012, with plans to enable our veterinary surgeon to consult and operate on site twice a week. The plan is that as many operations as possible would be carried out at the Rescue Centre. This will greatly reduce stress for the animal during transportation to and from the surgery. It will also reduce staff time and veterinary costs. To achieve this, two rooms in the Special Care Unit will be equipped for use by our veterinary surgeon.

Plans for an Outreach Programme will be discussed in 2012, where support is targeted at the pets of those who are most vulnerable within our society.

Our accounts system will change in 2012 with the move to a Sage based accounting system. The intention that is the Charity will produce more accurate profit and loss statements, and eventually complete VAT returns. This will reduce accountancy fees.

The shops portfolio will remain under review and any new opportunities to open shops will be investigated and developed. We will look at areas where the charity has no presence, as well as moving to larger or better situated premises. The possibility of moving the warehouse to include a shop within it is also being considered.



In Gratitude

The Trustees would like to convey their sincere thanks to the many volunteers and staff who have so generously given their support to Animals In Distress, and special thanks go to the many regular volunteers who have assisted at the shops, fundraising events and the everyday duties of animal care at the Centre. With their support we look forward to continuing to enhance the delivery of support for domestic animals in our area.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Trustees' Annual Report (*continued*)

Year Ended 31 December 2011

Responsibilities of the Trustees

The trustees (who are also the directors of Animals in Distress (Torbay and Westcountry) for the purposes of company law) are responsible for preparing the Trustees' Annual Report, the Chairman's statement and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small Company Provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Signed on behalf of the trustees

D J Reid
Trustee

28 March 2012

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Independent Auditor's Report to the Members of Animals in Distress (Torbay and Westcountry)

Year Ended 31 December 2011

We have audited the financial statements of Animals in Distress (Torbay and Westcountry) for the year ended 31 December 2011 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective Responsibilities of Trustees and Auditors

As explained more fully in the Trustees' Annual Report, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the Audit of the Financial Statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on Financial Statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on Other Matter Prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for the which the financial statements are prepared is consistent with the financial statements.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Independent Auditor's Report to the Members of Animals in Distress (Torbay and Westcountry) *(continued)*

Year Ended 31 December 2011

Matters on Which We are Required to Report by Exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

RICHARD HUSSEY BSc FCA
(Senior Statutory Auditor)

For and on behalf of
FRANCIS CLARK LLP
Chartered Accountants
& Statutory Auditor
Sigma House
Oak View Close
Edginswell Park
Torquay
TQ2 7FF

28 March 2012

The notes on pages 14 to 22 form part of these financial statements.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Statement of Financial Activities (Incorporating the Income and Expenditure Account)

Year Ended 31 December 2011

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Incoming Resources					
Incoming resources from generating funds:					
Voluntary income	2	413,848	6,497	420,345	562,400
Activities for generating funds	3	484,104	–	484,104	420,118
Investment income	4	15,357	–	15,357	31,787
Incoming resources from charitable activities	5	51,770	–	51,770	47,152
Other incoming resources	6	–	–	–	52,718
Total Incoming Resources		965,079	6,497	971,576	1,114,175
Resources Expended					
Costs of generating funds:					
Costs of generating voluntary income	7	(86,218)	–	(86,218)	(86,340)
Fundraising trading: cost of goods sold and other costs	8	(304,380)	–	(304,380)	(285,799)
Charitable activities	9	(536,844)	(3,726)	(540,570)	(517,873)
Governance costs	10	(9,802)	–	(9,802)	(17,697)
Total Resources Expended		(937,244)	(3,726)	(940,970)	(907,709)
Net Incoming Resources for the Year/Net Income for the Year	12	27,835	2,771	30,606	206,466
Reconciliation of Funds					
Total funds brought forward		<u>2,546,446</u>	<u>47,026</u>	<u>2,593,472</u>	<u>2,387,006</u>
Total Funds Carried Forward		<u>2,574,281</u>	<u>49,797</u>	<u>2,624,078</u>	<u>2,593,472</u>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 14 to 22 form part of these financial statements.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Balance Sheet

31 December 2011

	Note	2011 £	2010 £
Fixed Assets			
Tangible assets	14	1,427,887	1,361,539
Current Assets			
Stocks	15	5,069	3,975
Debtors	16	33,181	47,570
Cash at bank and in hand		1,175,800	1,199,546
		<u>1,214,050</u>	<u>1,251,091</u>
Creditors: Amounts falling due within one year	17	<u>(17,859)</u>	<u>(19,158)</u>
Net Current Assets		1,196,191	1,231,933
Total Assets Less Current Liabilities		<u>2,624,078</u>	<u>2,593,472</u>
Funds			
Restricted income funds	19	49,797	47,026
Unrestricted income funds	20	2,574,281	2,546,446
Total Funds		<u>2,624,078</u>	<u>2,593,472</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the members of the committee on 28 March 2012 and are signed on their behalf by:

A Nicholson
Director - Chairman

Company Registration Number: 05171505

The notes on pages 14 to 22 form part of these financial statements.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and are in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (revised 2005) and the Financial Reporting Standard for Smaller Entities (effective April 2008). Accordingly, the format of the profit and loss account has been amended, in order to present a true and fair view of the results of the company, as permitted by Section 396 of the Companies Act 2006.

Incoming resources

All incoming resources becoming available to the charity in the year are recognised when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Voluntary income, by way of donations, membership, sponsorship and collections, is accounted for when receivable.

Income raised through the operation of the shops is taken into account at the time of receipt.

Legacies are included when the receipt of the legacy is reasonably certain and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure includes any VAT which cannot be fully recovered, and this VAT is reported as part of the expenditure to which it relates.

Governance costs are those incurred in connection with the strategic management of the charity and compliance with statutory requirements.

Support costs represent the general operational and administrative costs of the charity which do not relate directly to individual operations. Support costs are allocated on the basis of staff time.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

1. Accounting Policies *(continued)*

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the relevant fund.

The purpose of each designated and restricted fund is set out in the notes to the financial statements.

Fixed assets

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Buildings - 2% straight line
Fixtures, Fittings and Equipment - 20% reducing balance
Motor Vehicles - 25% reducing balance

Stocks

Stocks have been valued at the lower of cost and net realisable value.

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

2. Voluntary Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Donations				
Donations from the "old charity"	232,791	–	232,791	362,394
Other donations	108,238	6,497	114,735	123,043
Legacies				
Legacies	51,630	–	51,630	51,472
Gifts				
Collections	12,322	–	12,322	14,628
Sponsorship				
Animal sponsorship	900	–	900	2,280
Other income				
Membership	7,967	–	7,967	8,583
	<u>413,848</u>	<u>6,497</u>	<u>420,345</u>	<u>562,400</u>

The "old charity" referred to above is Animals in Distress (Torbay and Westcountry) Incorporating Torbay Animal Welfare Sanctuary (charity number 900234). The old charity transferred all of its assets and operations to this charity in 2004, and now exists solely to receive legacies and donations, which it passes on to this charity.

During the year, the old charity passed on legacies of £232,791 (2010 £354,880) and donations of £nil (2010 £7,514). The total legacies receivable across the two charities for 2011 were therefore £284,421 (2010 £406,352).

Donations include an estimate for donated animal food in the amount of £42,500 (2010: £39,000); the same amount has been included in the cost of animal food under expenditure on charitable activities.

At 31 December 2011, the charity had been advised of legacies amounting to an estimated value of £352,589 (2010: £205,700), which have not been shown in the statement of financial activities because the conditions for recognition have not been met.

3. Incoming Resources from Activities for Generating Funds

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Shop income	481,887	481,887	417,595
Income from raffles	2,217	2,217	2,523
	<u>484,104</u>	<u>484,104</u>	<u>420,118</u>

4. Investment Income

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Property rental income	1,800	1,800	–
Bank interest receivable	13,557	13,557	31,787
	<u>15,357</u>	<u>15,357</u>	<u>31,787</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

5. Incoming Resources from Charitable Activities

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Animal boarding	11,690	11,690	9,525
Re-homing acceptance fees	40,080	40,080	37,627
	<u>51,770</u>	<u>51,770</u>	<u>47,152</u>

6. Other Incoming Resources

	Total Funds 2011 £	Total Funds 2010 £
VAT refund	-	52,718
	<u>-</u>	<u>52,718</u>

7. Costs of Generating Voluntary Income

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Fundraising	8,211	8,211	9,242
Support costs	78,007	78,007	77,098
	<u>86,218</u>	<u>86,218</u>	<u>86,340</u>

8. Fundraising Trading: Cost of Goods Sold and Other Costs

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Shop costs	267,033	267,033	249,015
Support costs	37,347	37,347	36,784
	<u>304,380</u>	<u>304,380</u>	<u>285,799</u>

9. Costs of Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Rescue Centre	504,180	3,726	507,906	485,624
Support costs	32,664	-	32,664	32,249
	<u>536,844</u>	<u>3,726</u>	<u>540,570</u>	<u>517,873</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

10. Governance Costs

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Accountancy fees	700	700	8,910
Audit fees	4,000	4,000	3,750
Support costs	5,102	5,102	5,037
	<u>9,802</u>	<u>9,802</u>	<u>17,697</u>

11. Analysis of Support Costs

	Costs of generating funds £	Costs of charitable activities £	Governance costs £	Total 2011 £	Total 2010 £
Staff costs	81,051	23,356	3,649	108,056	112,481
Telephone	4,552	1,289	201	6,042	3,642
Legal and professional	2,049	581	91	2,721	5,100
Bank charges	3,266	899	140	4,305	3,658
Overhead costs	526	146	23	695	1,509
Printing, postage & stationery	8,994	2,402	375	11,771	7,457
Insurance	6,954	2,017	315	9,286	8,578
Training	90	26	4	120	369
Other expenses	6,362	1,520	238	8,120	8,374
Repairs and maintenance	1,510	428	66	2,004	-
	<u>115,354</u>	<u>32,664</u>	<u>5,102</u>	<u>153,120</u>	<u>151,168</u>

12. Net Incoming Resources for the Year

This is stated after charging:

	2011 £	2010 £
Staff pension contributions	6,036	6,395
Depreciation	38,856	34,972
Auditors' fees – audit of financial statements	4,000	3,750
Auditors' fees – VAT refund fees	-	7,975
Auditors' fees – other fees	700	2,560
	<u>700</u>	<u>2,560</u>

13. Staff Costs and Emoluments

Total staff costs were as follows:

	2011 £	2010 £
Wages and salaries	453,591	430,554
Social security costs	25,313	25,467
Other pension costs	6,036	6,490
	<u>484,940</u>	<u>462,511</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

13. Staff Costs and Emoluments (continued)

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2011 No	2010 No
Rescue centre	22	23
Charity shops	16	15
Administration and support	3	2
Chief Executive	1	1
	<u>42</u>	<u>41</u>

No employee received remuneration of more than £60,000 during the year (2010 - Nil).

No remuneration and no reimbursement of expenses was paid to the Trustees during 2010 or 2011.

14. Tangible Fixed Assets

	Freehold property £	Equipment £	Motor Vehicles £	Total £
Cost				
At 1 January 2011	1,425,404	74,700	34,530	1,534,634
Additions	104,435	769	-	105,204
At 31 December 2011	<u>1,529,839</u>	<u>75,469</u>	<u>34,530</u>	<u>1,639,838</u>
Depreciation				
At 1 January 2011	98,410	52,263	22,422	173,095
Charge for the year	31,187	4,641	3,028	38,856
At 31 December 2011	<u>129,597</u>	<u>56,904</u>	<u>25,450</u>	<u>211,951</u>
Net Book Value				
At 31 December 2011	<u>1,400,242</u>	<u>18,565</u>	<u>9,080</u>	<u>1,427,887</u>
At 31 December 2010	<u>1,326,994</u>	<u>22,437</u>	<u>12,108</u>	<u>1,361,539</u>

Included in land and buildings above is long leasehold property with a net book value of £2,086 (2010: £2,823). The remainder relates to freehold property.

15. Stocks

	2011 £	2010 £
Goods for resale	<u>5,069</u>	<u>3,975</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

16. Debtors

	2011 £	2010 £
Prepayments and accrued income	14,463	30,762
Other debtors	18,718	16,808
	<u>33,181</u>	<u>47,570</u>

17. Creditors: Amounts falling due within one year

	2011 £	2010 £
Trade creditors	5,913	7,238
PAYE and social security	5,722	7,260
Accruals and deferred income	3,999	3,750
Other creditors	2,225	910
	<u>17,859</u>	<u>19,158</u>

18. Commitments under Operating Leases

At 31 December 2011 the charity had annual commitments under non-cancellable operating leases as set out below.

	Land and buildings	
	2011 £	2010 £
Operating leases which expire:		
Within 1 year	8,800	20,000
Within 2 to 5 years	23,500	26,050
After more than 5 years	10,000	10,000
	<u>42,300</u>	<u>56,050</u>

19. Restricted Income Funds

	Balance at 1 Jan 2011 £	Incoming resources £	Outgoing resources £	Balance at 31 Dec 2011 £
Puppy Appeal	47,026	-	(3,726)	43,300
Rabbit Appeal	-	5,390	-	5,390
Charlie Appeal	-	1,107	-	1,107
	<u>47,026</u>	<u>6,497</u>	<u>(3,726)</u>	<u>49,797</u>

The restricted funds shown above represent funds raised from appeals for specific projects.

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

20. Unrestricted Income Funds

	Balance at 1 Jan 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Dec 2011 £
Designated					
Puppy appeal	31,000	–	–	(31,000)	–
Property fund	–	–	–	1,356,942	1,356,942
Rabbit building fund	–	–	–	180,000	180,000
Cattery and rec- eption rebuilding fund	–	–	–	575,000	575,000
Outreach project fund	–	–	–	210,000	210,000
General Funds	2,515,446	965,079	(937,244)	(2,290,942)	252,339
	<u>2,546,446</u>	<u>965,079</u>	<u>(937,244)</u>	<u>–</u>	<u>2,574,281</u>

The puppy appeal designated fund was set aside by the Trustees towards the cost of the puppy kennels.

The property fund represents the amount of the charity's reserves that are held as property.

The rabbit building fund and cattery and reception rebuilding fund have been set aside towards the cost of these future developments.

The outreach project fund is for outreach and education projects.

21. Analysis of Net Assets Between Funds

	Tangible fixed assets £	Net current assets £	Total £
Restricted Income Funds:			
Puppy Appeal	43,300	–	43,300
Rabbit Appeal	–	5,390	5,390
Charlie Appeal	–	1,107	1,107
	<u>43,300</u>	<u>6,497</u>	<u>49,797</u>
Unrestricted Income Funds:			
Designated Funds	1,356,942	965,000	2,321,942
General Funds	27,645	224,694	252,339
	<u>1,384,587</u>	<u>1,189,694</u>	<u>2,574,281</u>
Total Funds	<u>1,427,887</u>	<u>1,196,191</u>	<u>2,624,078</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Notes to the Financial Statements

Year Ended 31 December 2011

22. Related Party Transactions

Details of transactions with Animals in Distress (Torbay and Westcountry) Incorporating Torbay Animal Welfare are shown in note 2 above. Included within debtors at 31 December 2011 is an amount of £4,411 (2010 £3,447) owed by this charity.

P Walmsley, a Trustee, is a partner in Boyce Hatton Solicitors, and that firm provided legal services to the charity during the year at a cost of £2,411 (2010 £4,250).

23. Company Limited by Guarantee

The charity is limited by guarantee and has no share capital. In the event of a winding-up, the liability of the members is limited to a maximum of £10 each.

**Animals in Distress (Torbay and Westcountry)
Company Limited by Guarantee**

Management Information

Year Ended 31 December 2011

**The following pages do not form part of the statutory financial statements
which are the subject of the independent auditor's report on pages 10 to 11.**

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011 £	2010 £
Incoming Resources		
Voluntary Income		
Donations from the "old charity"	232,791	362,394
Other donations	114,735	123,043
Legacies	51,630	51,472
Collections	12,322	14,628
Animal sponsorship	900	2,280
Membership	7,967	8,583
	<u>420,345</u>	<u>562,400</u>
Activities for Generating Funds		
Shop income	481,887	417,595
Income from raffles	2,217	2,523
	<u>484,104</u>	<u>420,118</u>
Investment Income		
Property rental income	1,800	–
Bank interest receivable	13,557	31,787
	<u>15,357</u>	<u>31,787</u>
Incoming Resources from Charitable Activities		
Animal boarding	11,690	9,525
Re-homing acceptance fees	40,080	37,627
	<u>51,770</u>	<u>47,152</u>
Other Incoming Resources		
VAT refund	–	52,718
	<u>–</u>	<u>52,718</u>
Total Incoming Resources	<u>971,576</u>	<u>1,114,175</u>
Resources Expended		
Costs of Generating Voluntary Income		
Staff costs - Wages & Salaries	52,950	41,630
Staff costs - Pension costs	1,461	1,455
Establishment - Repairs & maintenance	1,022	–
Establishment - Insurance	4,653	4,375
Professional - Legal fees	2,718	2,823
Office expenses - Telephone	3,082	1,858
Advertising and publicity	6,880	9,020
Postage, printing and stationery	6,254	3,803
Overhead costs	359	770
Training	61	188
Bank charges	2,150	1,866
Compensation for loss of office	–	14,281
Other expenses	4,628	4,271
	<u>86,218</u>	<u>86,340</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011 £	2010 £
Fundraising Trading: Cost of Goods Sold and Other Costs		
Cost of sales - Opening stock	3,975	7,021
Cost of sales - Purchases	5,254	3,164
Cost of sales - Closing stock	(5,069)	(3,975)
Staff costs - Wages & Salaries	174,915	155,813
Staff costs - Pension costs	1,105	1,193
Establishment - Light & heat	7,024	8,706
Establishment - Repairs & maintenance	7,782	4,806
Establishment - Insurance	3,975	4,031
Motor and travel costs - Other	10,852	9,553
Professional - Legal fees	662	1,241
Office expenses - Telephone	1,470	886
Depreciation	10,434	11,609
Rent and other shop expenses	76,215	69,738
Printing, postage and stationery	2,740	1,815
Overhead costs	167	367
Training	29	90
Bank charges	1,116	890
Compensation for loss of office	-	6,813
Other expenses	1,734	2,038
	<u>304,380</u>	<u>285,799</u>
Charitable Activities		
Cost of sales - Purchases	86,995	81,640
Staff costs - Wages & Salaries	247,390	255,858
Staff costs - Pension costs	3,470	3,747
Establishment - Light & heat	16,026	11,992
Establishment - Repairs & maintenance	27,251	16,507
Establishment - Insurance	2,017	1,830
Motor vehicle expenses	819	1,900
Professional - Legal fees	581	1,088
Office expenses - Telephone	5,486	3,747
Depreciation	28,422	23,363
Printing, postage and stationery	3,352	2,146
Overhead costs	8,675	8,241
Training	942	1,005
Vets	101,997	93,265
Uniform	2,154	1,013
Postage, printing and stationery	2,402	1,591
Overhead costs	146	322
Training	26	79
Bank charges	899	780
Compensation for loss of office	-	5,973
Other expenses	1,520	1,786
	<u>540,570</u>	<u>517,873</u>

**Animals in Distress (Torbay and Westcountry)
Company Limited by Guarantee**

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011	2010
	£	£
Governance Costs		
Accountancy fees	700	8,910
Audit fees	4,000	3,750
Support costs	5,102	5,037
	<u>9,802</u>	<u>17,697</u>
Total Resources Expended	<u>940,970</u>	<u>907,709</u>
Net Incoming Resources for the Year	<u>30,606</u>	<u>206,466</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011 £	2010 £
Costs of Generating Voluntary Income		
Fundraising		
Professional - Legal fees	1,331	222
Advertising and publicity	6,880	9,020
	<u>8,211</u>	<u>9,242</u>
Costs of generating income - Support costs		
Staff costs - Wages & Salaries	52,950	41,630
Staff costs - Pension costs	1,461	1,455
Establishment - Repairs & maintenance	1,022	-
Establishment - Insurance	4,653	4,375
Professional - Legal fees	1,387	2,601
Office expenses - Telephone	3,082	1,858
Postage, printing and stationery	6,254	3,803
Overhead costs	359	770
Training	61	188
Bank charges	2,150	1,866
Compensation for loss of office	-	14,281
Other expenses	4,628	4,271
	<u>78,007</u>	<u>77,098</u>
	<u>86,218</u>	<u>86,340</u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011 £	2010 £
Fundraising Trading: Cost of Goods Sold and Other Costs		
Fundraising trading - Shop costs		
Cost of sales - Opening stock	3,975	7,021
Cost of sales - Purchases	5,254	3,164
Cost of sales - Closing stock	(5,069)	(3,975)
Staff costs - Wages & Salaries	148,918	135,950
Staff costs - Pension costs	462	499
Establishment - Light & heat	7,024	8,706
Establishment - Repairs & maintenance	7,294	4,806
Establishment - Insurance	1,674	1,944
Motor and travel costs - Other	10,852	9,553
Depreciation	10,434	11,609
Rent and other shop expenses	76,215	69,738
	<u>267,033</u>	<u>249,015</u>
Fundraising trading - Support costs		
Staff costs - Wages & Salaries	25,997	19,863
Staff costs - Pension costs	643	694
Establishment - Repairs & maintenance	488	-
Establishment - Insurance	2,301	2,087
Professional - Legal fees	662	1,241
Office expenses - Telephone	1,470	886
Printing, postage and stationery	2,740	1,815
Overhead costs	167	367
Training	29	90
Bank charges	1,116	890
Compensation for loss of office	-	6,813
Other expenses	1,734	2,038
	<u>37,347</u>	<u>36,784</u>
	<u><u>304,380</u></u>	<u><u>285,799</u></u>

Animals in Distress (Torbay and Westcountry) Company Limited by Guarantee

Detailed Statement of Financial Activities

Year Ended 31 December 2011

	2011 £	2010 £
Charitable Activities		
Rescue Centre		
Direct costs		
Cost of sales - Purchases	86,995	81,640
Staff costs - Wages & Salaries	224,598	238,444
Staff costs - Pension costs	2,906	3,138
Establishment - Light & heat	16,026	11,992
Establishment - Repairs & maintenance	26,823	16,507
Motor vehicle expenses	819	1,900
Office expenses - Telephone	4,197	2,970
Depreciation	28,422	23,363
Printing, postage and stationery	3,352	2,146
Overhead costs	8,675	8,241
Training	942	1,005
Vets	101,997	93,265
Uniform	2,154	1,013
	<u>507,906</u>	<u>485,624</u>
Support costs		
Staff costs - Wages & Salaries	22,792	17,414
Staff costs - Pension costs	564	609
Establishment - Repairs & maintenance	428	-
Establishment - Insurance	2,017	1,830
Professional - Legal fees	581	1,088
Office expenses - Telephone	1,289	777
Postage, printing and stationery	2,402	1,591
Overhead costs	146	322
Training	26	79
Bank charges	899	780
Compensation for loss of office	-	5,973
Other expenses	1,520	1,786
	<u>32,664</u>	<u>32,249</u>
	<u>540,570</u>	<u>517,873</u>
	<u>540,570</u>	<u>517,873</u>